

## Staff Council Meeting Minutes – April 16, 2013

1. **Call to Order:** Stephanie called the meeting to order at 2:09 p.m.

2. **Attendance:**

2012-2013 Staff Council Member	Term	EEO Category	Present	Meetings Held Since May 2012	Meetings Attended Since May 2012
Banks, Carla	2014	4	Y	12	11
Black, Amber	2013	3	Y	12	10
Bolwahn, Patrick	2013	1	Y	12	10
Brackett, Stephanie	2013	1	Y	12	10
Glenn, Bryan	2013	1	Y	12	7
Harvell, Julie	2013	5	Y	12	11
*Hobbs, Misty	2013	5	Y	12	7
Hoover, BethAnn	2014	3	N	12	8
Hunter, Larry	2014	6	N	12	6
McNutt, Tracy	2014	4	N	12	10
Rausch, Mary	2014	3	Y	12	12
Reed, Jamey	2014	7	Y	12	9
Roach, Trey	2014	3	N	12	7
Stevenson, Lana	2014	1	Y	12	8
Thompson, Cynthia	2014	7	N	12	6
***Tonne, Betsy	2013	4	Y	12	3
Washington, Linda	2014	4	Y	12	10
White, Andrew	2014	4	N	12	6
Workman, Zack	2014	1	Y	12	12
**Wright, James	2012	7	N	12	6

\*Filling the remainder of Dwaina Six's term.

\*\*Filling the remainder of Carol Schawo's term.

\*\*\*Filling the remainder of Cheryle Dill's term.

3. **Review of Minutes from March 19, 2013 meeting:** Patrick moved to accept the minutes as submitted and Carla seconded. All voted to approved the minutes as submitted.

4. **Treasurer's Report:** Patrick reported that there are several outstanding deposits not recorded. He noted a correction that needed to be made to the current report: only 1 Employee of the Month reception was accounted for at \$41.66, and there should have been 2. Patrick will send a corrected spreadsheet. There were 311 Student Employee Appreciation Luncheon tickets accounted for as of April 14. Patrick with touch base with BethAnne regarding the luncheon and tickets. There was also one deposit into the Tuition Assistance account, and interest added

to several of the Interest accounts. Linda moved to approve the treasurer's report as amended, and Lana seconded. All voted to approve the treasurer's report as amended.

## 5. Committees:

- a. **Election Committee:** Lana is working on the lists for the elections right now. February 2015 is the next scheduled listing of employees by classification, as per the Staff Council Bylaws (<http://www.wtamu.edu/about/staff-council-by-laws.aspx>). There was discussion about how to handle the possible outsourcing of Physical Plant operations, since it would affect membership. The Bylaws state that elections for vacant positions must be held by May 1. If there were any changes to the ratio of representatives from 1 per 30 eligible members per classification to another ratio, it would mean a change to the Bylaws. Any changes to the Staff Council bylaws would have to be voted on by university staff. This led to much discussion regarding outsourcing and possible benefits and consequences. It is too late to change anything for this year's elections, so the discussion was tabled.
- b. **Tuition Assistance Committee:** Julie, Amber, Misty, and BethAnne did a great job in planning the Student Employee Appreciation Luncheon. Ticket sales were down slightly—351 tickets were sold. It was suggested that next year's Committee work with Chance Haugen about how to best utilize the space in the JBK Legacy Hall. Ollie from Aramark recommended that the ticket-taking tables be set up outside the doors. That would allow for more space inside Legacy Hall.
- c. **Committees in general:** Stephanie asked that all committees put their notes in their committee binders by the May meeting.

## 6. Old Business:

- a. May All-Staff Meeting is on Wednesday, May 8 at 3 p.m. in JBK Legacy Hall. Volunteers are needed to ask vendors for door prizes. Bryan is checking with some of the vendors. Patrick also volunteered.

## 7. New Business:

- a. Stephanie read a thank-you letter from a recipient of the Staff Council Leadership Scholarship.
- b. Patrick thanked everyone on Staff Council—everyone has done a great job this year.

## 8. Adjournment:

The meeting adjourned at approximately 3 p.m.

Next Staff Council meeting is **Tuesday, May 21 at 2 p.m.**

Respectfully submitted by Mary Rausch, Secretary